

UNIFORM STATE/AID/USIA FOREIGN SERVICE TRAVEL REGULATIONS

JUSTIFICATION CERTIFICATE FOR USE OF A FOREIGN FLAG VESSEL (State and USIA)

August 10, 19XX  
(Date)

I certify that it (is) (was) necessary to transport the household goods  
and/or personal effects of John R. Smith  
between New Delhi, India and Washington, D. C.  
en route from Bombay, India to Baltimore, Maryland  
via the SS HELENIC TORCH, a foreign flag vessel, for  
the following reasons: (A full explanation is required)

Shipment held since July 27, 19XX, for scheduled sailing of SS SEAL  
(American flag vessel) of August 24, 19XX. Call at port of Bombay  
canceled this date. Next scheduled sailing of American flag carrier  
October 3, 19XX. Mr. Smith arrived in Washington August 3, 19XX,  
and urgently needs his effects. SS HELENIC TORCH will sail from  
Bombay August 19, 19XX.

  
(Signature of Authorizing Officer)

Administrative Officer  
(Title)

American Embassy, New Delhi  
(Post or Organization)

167 Use of American Airlines

When shipment of effects is made by air, use should be made of American flag airlines where they are available, but it is not necessary to:

- a. Transship effects solely to carry out this provision; or
- b. Incur delays which would jeopardize the safety of the property; or
- c. Delay more than 48 hours the shipment of unaccompanied personal property (baggage) authorized by section 147.2.

168 General Provisions Affecting Shipment

168.1 Advance Shipment of Effects

The Department or Agency may authorize or approve the advance shipment of furniture, household and personal effects, including a privately-owned motor vehicle of an employee from a foreign post to his place of residence, or to an intermediate storage point, prior to the issuance of separation or transfer orders to the employee when advance travel has been authorized in accordance with section 126.1 or when it is administratively determined that is in the best interests of the Service. In addition, the AID Mission Director may authorize advance shipment of effects in connection with advance travel authorized in section 126.1. No storage of effects shipped in advance is allowable. When advance shipment is authorized, a repayment agreement similar to that prescribed in section 126.1-4 shall be executed by the employee.

The employee is liable for any costs resulting from the advance shipment of effects, which are in excess of those costs which may be authorized subsequently; therefore, this authority should be used with extreme care.

168.2 Use of Designated Packers and Shippers

Where the Department, Agency, or a post has contracts or approved prices or arrangements with designated packers and shippers, payment for the services of such packers and shippers is allowable. If other firms are used at the request of the employee, the employee must pay for any excess costs involved.